1) **Persons in Attendance:**
Amanda Sullivan  
Sandra Ramirez  
Billie Harvey  
William Pate  
Janet Gutierrez  
Tracy Tipping  
Linda Morris  
Erich Fruchtnicht  
Billie Harvey  
Latha Vasudevan  
Karen Blanchard

2) **Meeting Convened**
Quorum established and meeting officially convened at 6:49 pm.

3) **Approval of Minutes**
Minutes of April 6, 2018 meeting distributed and reviewed by group. Motion to approve made by Billie Harvey; Second by Tracey Tipping. Minutes were approved.

4) **Reports Made**

**Past President (Amanda):**

- Most of time is being spent with updating memberships

**Membership Chair (Amanda):**

- Currently at 138 members; a lot of people who have retired and who no longer want to be receiving email notifications. Changes in the industry with Medical Physicists or consultants providing HP services likely contributing to reduced numbers. Not getting a lot of student members who “stick” due to having to go out of state for jobs

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<tbody>
<tr>
<td>1 Honorary Lifetime Memberships</td>
<td>3</td>
<td>Hageman, Poston, Morris</td>
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<td>2</td>
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<tr>
<td>2 Individual Memberships</td>
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<td>117</td>
<td>111</td>
<td>116</td>
<td>130</td>
<td>241</td>
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<td>3 Student Memberships</td>
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<td>11</td>
<td>62</td>
<td>10</td>
<td>11</td>
<td>22</td>
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<td>4 Science Fair Winners</td>
<td>2</td>
<td></td>
<td>3</td>
<td>2</td>
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<tr>
<td>Sub-Total</td>
<td>122</td>
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<td>115</td>
<td>176</td>
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<td>143</td>
<td>167</td>
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<td>5 Affiliate Memberships</td>
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<td>15</td>
<td>23</td>
<td>22</td>
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<td><strong>Total</strong></td>
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<td>135</td>
<td>199</td>
<td>149</td>
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<td>185</td>
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(Numbers of 2018 Members, above, includes New Members listed below)
Approval of new members: Tracey made a motion to accept new members. Billie seconded the motion. All voted in favor of accepting the new members.

Discussion related to continued outreach to try and get new members. Emphasis on Facebook advertisements to try and get information out to those who might be interested.

There was a discussion about looking at career outreach at A&M to discuss career opportunities and what sort of jobs are available to people in health physics. Possible inclusion of these kinds of presentations during student meetings.

Discussion related to how to create value for prospective members in an effort to try and structure meetings and benefits to encourage them to join, attend meetings, and participate in the Chapter.

President’s Report (Latha):

• April 7th student presentation meeting at College Station, TX was a big success.
  o Thank you to Erich Fruchtnicht for assisting me with ordering and arranging the food
  o More than 65 people attended.
  o Best presentation awards were given out
    ▪ 3 first place winners $ 250 each graduate, undergraduate, and associates
    ▪ 2 second place winners $100 each (graduate and undergraduate)
    ▪ 2 third place winners $ 50 each (graduate and undergraduate)
    ▪ Gift cards were given to two high school students (science fair award winners)
• Both science fair award winners were nominated to HPS for national science fair award
• Two students (graduate and associates) were supported with HPS travel grants ($250 each)
• Chapter report was submitted to national HPS- still showing William Gordon as webmaster- need to discuss website

• Neff-Poston award-visited with Jean Ragusa (NUEN, TAMU) and discussed the Amendment to change the criteria from RHEN major to minor in RHEN.
  o Scholarship award to student with RHEN minor is approved.
• National HPS meeting in Cleveland, OH –Breakfast meeting July 17th
  o Thank you to Tracy Tipping for reserving the table for breakfast meeting
More people showed up.

Discussed the September meeting venue and details.

- Discussed the Chapter website with the national HPS website coordinator Ruedinger Birenheide
  - If headquarters doesn't mind, he is fine with working on our site as well. However, he needs to have a view "behind the scenes" to see how it is programmed etc.

- Alana’s invoice for the Billet and Website
  - Seems she built a new site last year. Follow up

- Meeting highlights submitted for August Billet

- September 9-11 meeting
  - Meeting venue (hotel and conf center arranged)
    - Thank you to Sylvia Revell for making a trip to Granbury location to give me feedback on the hotel
  - Contract signed
  - Food arranged
  - Added welcome reception-meet and greet in the meeting for the vendors and members
  - Introduced ribbons for the Exec team
  - Comanche Peak tour arranged
  - Arranged for HPS president-elect visit to the meeting
  - HPS president Nolan Hertel was also supposed to show up but had to cancel the trip. He sends apologies to the Chapter
  - Arranged for gift give away-thanks to Sandra and Billie
  - Supported nomination for chapter volunteer award
  - Thank you to Tracy Tipping for putting together a great agenda

- National HPS Nominations Committee has considered me as one of the candidates for HPS Board of Directors-thank you STC-HPS chapter for the nomination.

Thank you EXEC team for your great support and cooperation!

Question: STC-HPS Charter not transferred over to President? Is that a tradition?

- Request from Alana the link for the “test” website and all EC members will provide feedback
- Develop “instructions” for each position and what they need to do each year
- Feedback on today’s meeting was positive

President Elect Report (Tracey):

- A big thank you to Latha for organizing the Comanche Peak tour and handling all the venue related items for the meeting. Thanks to Amanda for handling meeting registrations, Jennifer for corralling the vendors, and Jay for sprinkling money in as needed. All I did for this meeting was sit around and collect PowerPoint presentations from a dozen people.
- I was not able to attend the breakfast meeting at the HPS annual meeting in Cleveland. It appears to have been at least a partial success. However, evidently there was a communications issue in that several people complained they did not receive any information about the breakfast meeting even though all the information went out to the STC-HPS email list.
- Communication: effectiveness of email communication
Treasurer’s Report:
- Reviewed the balances for all of the accounts
- Student Scholarship fund currently at $5,121.38
- Science Teacher Workshop account currently at $3,992.45
- Operating account at $37,673.70
- Including all investments, total assets currently sit at $214,857.50

Affiliate Report:
1. Affiliate Members to Date – 16 total
2. January 2019 – Will email out reminders for dues & try to get more affiliates. If you know of any companies that might be interested let me know.
3. Affiliate/Technical Meeting –
   a. 9 Affiliates Attending
   b. $1000 Donations from Affiliates

The Billet Report:
- Discussion on future meeting dates- Sending out date of April 6th as proposed date; will send out to EC to verify no scheduling conflicts. Houston area proposed location.

Student Assistance Committee Report:
Fall 2018 STC Education Grant Winners

The following students are the fall education grant recipients:
- Associate Degree: Austin Nichols, Texas State Technical College
- Undergraduate: Aaron Torres, University of Houston – Downtown
- Graduate: Zachary Olson, Texas A&M University

Fall 2018 Neff-Poston Endowed Scholarship Winner: Cailin O’Connell is a repeat winner for this award. Dr. Jean Ragusa from TAMU Nuclear Engineering just announced her selection last week.

National HPS Science Fair Award Winners

Both Steven Drabbant and Yasmin “Jenna” Jackson were present today to receive their awards from HPS President-Elect Eric Golden. They each received a large plaque and a check for $500. The STC thanks the HPS Awards Committee for selecting both of our nominees.

Visit to TAMU Student Branch-HPS

Linda Morris will speak to the TAMU student branch members on September 20th in College Station. Information on the benefits of membership in both the HPS and the STC will be presented. Do we want to make a “pizza” monetary donation?

Spring 2019 Science & Engineering Fair Participation

The spring science fair season will be here before we know it. Dates for the fairs are not yet all posted on the websites. In the past, we have participated in the Houston, Austin, Central Texas, and State fairs. This year we plan to add the Dallas fair. A significant change is that the State of Texas fair will no longer be held in San Antonio. It is being moved to Texas A&M in College Station. The date for this fair is March 29-30, 2019. Please consider volunteering.
April Student Presentation Meeting: Location to be determined.

- Vote to provide funding to support meal at Student Branch-HPS at TAMU; Amanda presented motion to donate $250 to support food; Billie seconded; all approved

**Legislative Affairs Committee Report:**

**Texas Legislature Activities**

The Compact Facility Legislative Oversight Committee created by House Bill 2662 (85th Regular Session) met on September 6, 2018 and heard testimony from stakeholders regarding the Compact waste disposal facility in Andrews County. The committee, which consists of three state senators, three state representatives, the chairman of the Texas Low-Level Radioactive Waste Compact Commission (TLLRWDCC) and a member selected by the State of Vermont, must complete and submit a report to the legislature by December 31, 2018.

**State Agency Rulemakings**

No current draft or proposed rulemakings by DSHS.

The TLLRWDCC adopted final rules requiring notification by entities receiving low-level radioactive waste in Texas for processing or disposal in a facility other than the compact waste facility. Notice of the rulemaking was published in the March 23, 2018 Texas Register (43 TexReg 1871).

TCEQ has proposed a rulemaking adjusting the Disposal Rate for the Waste Control Specialists site, reducing several surcharges and simplifying the rate structure, with the expected date of consideration for adoption of October 17, 2018.

TCEQ also has proposed rulemaking revising regulations for uranium mining activities, as requested by the Uranium Committee of the Texas Mining Reclamation Association, with the expected date of consideration for adoption on November 14, 2018.

**Federal Agency Rulemakings**

The NRC has one rulemaking matter currently open for public comment regarding:

- Approval of American Society of Mechanical Engineers' Code Cases; Incorporation of Regulatory Guides (comments close October 30, 2018).

Three rulemakings that could establish new requirements are anticipated to be complete this fiscal year:

- Enhanced Weapons, Firearms Background Checks, and Security Event Notifications (Part 73);
- List of Approved Spent Fuel Storage Casks: NAC International, Inc., NAC-UMS Storage System, CoC No. 1015, Amendment No. 6 (Part 72);
- Mitigation of Beyond-Design-Basis-Events (MBDBE) (Parts 50, 52);

NRC has also proposed rulemaking revising regulations for uranium mining activities, as requested by the Uranium Committee of the Texas Mining Reclamation Association, with the expected date of consideration for adoption on November 14, 2018.

**Nominations Committee (Sandra):**

- Will begin to solicit for nominations for President-Elect, Treasurer-Elect, and Secretary
CEU Committee:
- Doug Johnson has reviewed the contact and will award CEUs based upon contact time and technical content
- Amanda to send list of people to Doug who requested CEU

Other Business:
- Will set a conference call for the EC in November to catch-up on Action Items. Erich & Latha will coordinate the conference call. Secretary to email reminder to Erich
- Regulatory Conference: nothing substantive right now on the docket. 2019 is a legislative year, and it is kind of late in the game to begin planning for September. Only big thing coming down is new NRC Medical Rules; looking at fall of 2020 as the year to host a Regulatory Conference. Planning typically needs to begin about a year out from the proposed date, so by April 2019 might need to look to develop STC-HPS subcommittee to start supporting planning. Karen to reach out to previous hotel in order to see how far in advance we might need to start working with the hotel.

5. Adjournment

Motion to adjourn: Billie Harvey
Second: Amanda Sullivan

Meeting adjourned.