

# Important information for Affiliate Vendors displays at the 2010 Texas Radiation Regulatory Conference

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**Timeline:** The main conference is scheduled to begin with registration on Thursday, September 2 at 7 AM. Affiliate members may setup their displays in the vendor room (Phoenix South) on Wednesday afternoon (2:00pm-6:00pm) or Thursday morning (6am-7am). Display booths need to be removed from the vendor area by noon on Friday (11am-12pm is the designated tear-down time).

**Vendor Room Arrangement:** In order to organize our vendors and ease setup, the STC-HPS will be pre-assigning booth locations. Booth assignments will be made once Affiliate registration closes. The room is a fairly large room with refreshment tables centrally located in the middle of the room, allowing all vendors equivalent contact with conference attendees (room layout is found on next page).

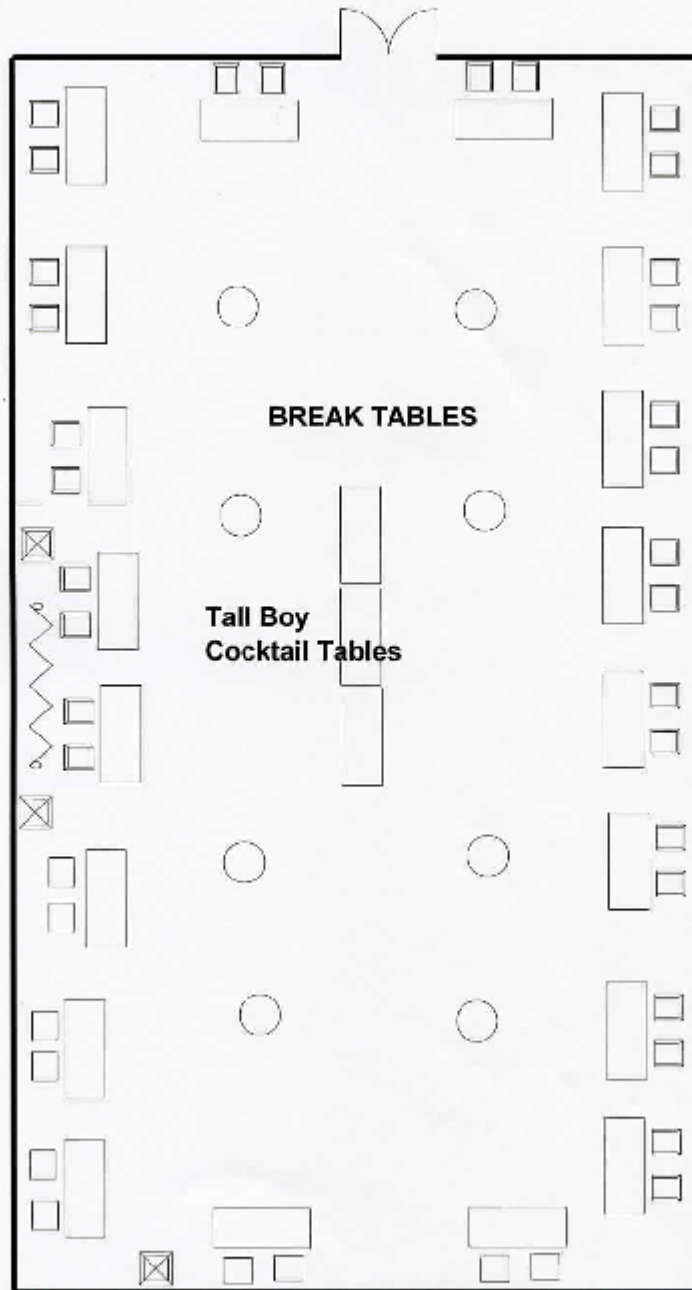
**Materials:** The South Texas Chapter of the Health Physics Society is providing each vendor with 6' x 3' display tables and two chairs. If your company has its own table, booth or another item that you would prefer to use in the space, you are more than welcome to do so as long as it would not occupy more space than a display table. If you previously indicated that you will need electricity at your display table, the hotel will provide you with extension cords and power strip/surge protectors. REMINDER: Internet access is **NOT** available at your table unless you request and pay for it. The cost is \$100.00 per connection/per day. Please notify William Pate ([patew@uthscsa.edu](mailto:patew@uthscsa.edu)) if you need internet access at your table and he can arrange payment. Free wireless internet is available in some public areas of the hotel (lobby, café) for general browsing & checking email if needed.

**Dinner Banquet:** If you indicated on the registration website that you will be attending the dinner banquet, please remember to submit payment for the dinner banquet as soon as possible. The cost for the dinner banquet is \$45.00 per person and payment can be made on the STC-HPS secure payment website (<http://www.stc-hps.org/2010RRC.htm>).

**Additional Issues:** If you have any questions or concerns prior to the conference or if there is any way in which the STC-HPS can assist you, feel free to contact William Pate via email ([patew@uthscsa.edu](mailto:patew@uthscsa.edu)) or by phone (210-567-2964)

Client: Environmental Qual  
Location:  
Room: Phoenix South  
Prepared On: 08/30/10 14:38:50

Event Name: Radiation Commission  
Date: 9/2/2008  
Time:  
Prepared By: Cathy Calder



*place*

*Entrance*

Diagram created using Room Viewer®.